Advisor Meeting Minutes  
12-17-2014

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# Attendance:

John Krasich, Jordon Phillips, Angelica Rodriguez, Richard Shomer, Dr. Can Kultur

Discussion:

**         Journals**

* Jelly and Jordon still needed to complete their journals as of the meeting

**         Key Word Highlighting**

* John had completed the bugs with keyword highlighting, using the nltk stemming function suggested by Jordon
* Jelly had reviewed and merged into master for Git

**         Document Upload**

* Jelly displayed the document upload framework, though currently not functional
* Can suggested using better wording than “Next” to be more clear to the user.

**         Term Clustering**

* Jordon has been working on term clustering, noting that there is increased difficulty clustering terms in smaller samples

**         Jenkins Server**

* Ricky has been learning Jenkins, as well as studying the documentation Jeremy provided.
* It appears as though Jenkins had not been installed on the server, so that needed to be reinstalled

# Action Items:

Along with completing the journals, the team needs to discuss a deployment plan with the client for the end of the quarter. This includes setting up the server (already complete) and samples that will be used. The team should also takes steps to learn the areas of the application Jordon has been working on, so that his departure from the team runs smoothly in the spring. Lastly, the team should not only decide on a learning goal, but decide upon a plan to reach this goal.